**EPS Funding Request Form for Undergraduates**

**Fall and Spring Terms 18-19**

Are you planning on doing research within the department or in the field or presenting at a conference **AND** hope to get funding? If so, please complete the form below. Even if you don’t have all the information yet, let us know what you know at this point so we can begin to plan and budget accordingly.

NB: Preference will be given to those who apply for additional funding outside of EPS; and, ordinarily, EPS will cover half of the expenses for joint concentrators and secondary fielders.

**Please submit this form to Chenoweth, Hoffman 402; for fall term by September 25; spring term February 18**

**Student name: Date:**

**Total: What is the total dollar amount needed from all funding sources? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Research or Conference Attendance or Field Work**

Will you be conducting research in the department or working in the field or presenting at a conference?

When and where will you be conducting research or field work or attending a conference?

Who is your faculty sponsor?

What type of research or field work will you be doing? (if easier, attach a separate sheet)

If working in the field, who else will be with you?

Are you doing this for academic credit? If so, which course? EPS 174, EPS 274, EPS 91, EPS 99, other?

Please note: if you are enrolled in one of the above courses you are NOT eligible to receive a stipend/salary for the work but you may receive money to help with related expenses.

**Budget:** We recommend that you work with your faculty advisor’s coordinator to ensure you have accurate estimates. Provide break down of expenses and note if you have funding to cover any of these:

⚫Salary (hourly rate can range from $11-$15/hour; often up to 10 hours per week):

⚫Travel (airfare, rentals, accommodations, meals):

⚫Conference registration fee:

⚫Equipment:

⚫Lab analyses:

⚫Other:

**Funding total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Have you received funding from EPS before, and if so for what and how much?

Are you requesting funds from other sources and if so for what amount?

🗌HCRP (Harvard College Research Program)

<http://uraf.harvard.edu/research-funding>

Fall Term Funding Application Deadline: September 17, 2018

Spring Term Funding Application Deadline: February 5, 2019

🗌Office of Undergraduate Research and Fellowships

<http://uraf.harvard.edu/home>

🗌Origins of Life

<http://origins.harvard.edu/pages/undergraduate>

Fall Term: up to $2,000

Spring Term up to $2,000

🗌Oceanography

<http://www.seas.harvard.edu/climate/eli/oceanography-committee/>

$1,500 per faculty member per year

🗌Faculty Sponsor

NB: Faculty may apply for Faculty Aide if student is not receiving HCRP funding

<http://seo.harvard.edu/faculty-aide-program>

🗌Other:

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Faculty Sponsor Signature Date